





Office of Gina Champion County Clerk
 Medina County, Texas
www.medinacountytexas.org

Medina County Courthouse Annex
 1300 Ave M, Rm. 163
 Hondo, TX 78861
 (830) 741 - 6040

Birth/Death Certificate Information

<p>Short Form Abstract Birth Certificate</p> 	<p>This format satisfies most purposes, including registering a child for school or sports and obtaining a driver license in most states. The Abstract format of the Birth Certificate is available for all Texas Birth regardless of County. This certificate MAY NOT be accepted by the U.S. Passport Office as a valid birth certificate.</p>	<p>Long Form Birth Certificate</p> 	<p>Used most often to obtain a passport. It's also typically required for purposes of dual citizenship and immigration. This format is not available for the City of Dallas.</p>
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Qualified Applicants					
• Self	• Parent	• Spouse	• Grandparent	• Sibling	• Child
• Legal Guardian (Must provide certified copy of legal documentation)					
• More information can be found online @ www.medinacountytexas.org					

Long Form Birth Certificates & Death Certificates <u>AVAILABLE</u> for the following MEDINA COUNTY CITIES				
Castroville	Natalia	Rio Medina		
Devine	Yancey			
D'hanis	LaCoste			
Hondo	Mico			
Lytle	Some of Bandera Area			

<p>Long Forms Birth & Death Certificates</p> <p>NOT AVAILABLE for outside of Medina County</p>	<p>Order all Texas Records (1903 to Present) Austin Vitals Statistics 1100 W. 49th St. Austin, TX 78756 Mon-Fri 8am - 5pm 1 - (888) 963 - 7111 www.Texas.gov</p>
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ROUTINE SERVICE	EXPEDITE SERVICE
<p>We are processing routine applications in approximately 2-3 weeks from the time application is submitted to us by mail.</p>	<p>Mail your request by Overnight Mail Service and with enclosed paid Overnight Mail Envelope to expedite your request. May be mailed by FEDEX, UPS, or USPS Express mail. 2-5 business day service.</p>

Mail the following Items	Mailing Address
<p>Form Completed and Signed Notarized Copy of ID Money Order Payable to: Medina County Clerk (Printed no more than 60 days) Optional: Self Addressed Pre-postage Envelope (Certified, Priority, Express, Etc.)</p>	<p>Medina County Clerk's Office ATTN: Birth/Death Certificate 1300 Ave M, Rm 163 Hondo, TX 78861</p>

NOTARIZED PROOF OF IDENTIFICATION

PART I. ENTER NAME, DATE AND PLACE OF BIRTH/DEATH, AND NAMES OF PARENTS AS INFORMATION APPEARS ON BIRTH/DEATH CERTIFICATE			
FULL NAME OF PERSON ON RECORD		DATE OF BIRTH/DEATH	
PLACE OF BIRTH/DEATH (City or County)			SEX
FULL NAME OF PARENT 1		FULL NAME OF PARENT 2	

PART II. ENTER RELATIONSHIP TO PERSON ON RECORD AND THE TYPE OF ID USED.	
NAME AND RELATIONSHIP TO PERSON ON RECORD	TYPE AND NUMBER OF ID ACCEPTED WHEN NOTARIZED

AFFIDAVIT OF PERSONAL KNOWLEDGE

PART III. THIS SECTION MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC.	
STATE OF _____	
COUNTY OF _____	
Before me on this day appeared _____ (Name)	
now residing at _____ (Address) _____ (City) _____ (State)	
who is related to the person named on Part I as _____ (Relationship) and who on oath deposes and says that the contents of this affidavit are true and correct.	
Signature _____	
Sworn to and subscribed before me, this _____ day of _____, 20 _____.	

(Seal)

Signature of Notary Public
Commission Expires
Typed or Printed Name
Street Address
City, State and Zip

WARNING: IT IS A FELONY TO FALSIFY INFORMATION ON THIS DOCUMENT. THE PENALTY FOR KNOWINGLY MAKING A FALSE STATEMENT ON THIS FORM OR FOR SIGNING A FORM WHICH CONTAINS A FALSE STATEMENT IS 2 TO 10 YEARS IMPRISONMENT AND A FINE OF UP TO \$10,000. (HEALTH AND SAFETY CODE, CHAPTER 195, SEC. 195.003)

MAIL THIS SWORN STATEMENT, APPLICATION, PAYMENT, AND A PHOTOCOPY OF YOUR VALID PHOTO ID TO:
Medina County Clerk
1300 Ave M, Rm 163
Hondo, TX 78861

(APPLICATIONS WITHOUT THE SWORN STATEMENT AND PHOTO ID WILL NOT BE PROCESSED)



Office of Gina Champion County Clerk

Medina County, Texas

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Application for Certified Copy Birth or Death Certificate

Birth Certificate	
	Short Form (Abstract) Available for all Texas births \$23.00 each
	Long Form Medina County Births Only Not available for out of County \$23.00 each

Death Certificate	
	Death Certificate Medina County Deaths Only \$21 1 st copy Additional Copies are \$4 Of Death Certificate \$4 each

Cash, Money Order, or Debit/Credit Accepted (convenience fee applies for card payments).
For any search of the files where a record is not found, the searching fee is not refundable or transferable.

BIRTH/DEATH RECORD INFORMATION (Information de certificado)

① Name on Record: (Nombre)	First name/Primer nombre		Middle/Segundo nombre		Last Name/Appellido		
② Date of Birth: (Fecha nacimiento)	Month/Mes	Day/Dia	Year/Año	③ Date of Death: (Desfuncion)	Month/Mes	Day/Dia	Year/Año
④ Place of Birth/Death: (Lugar nacimiento)	City / Ciudad de nacimiento		County/Condado de nacimiento		State/Estado de nacimiento		
⑤	Long Form Birth Certificates for the Medina County Only No Death Certificates are available for Deaths that occurred outside of Medina County (No ofrecemos forma larga y actas desfuncion para la Ciudad de Medina)						
⑥ Parent 1: [] Mother [] Father [] Madre [] Padre	First/Primer nombre		Middle/Segundo nombre		Maiden or Last Name/Apellido Anterior		
⑦ Parent 2: [] Mother [] Father [] Madre [] Padre	First/Primer nombre		Middle/Segundo nombre		Maiden or Last Name/Apellido		

YOUR INFORMATION (Information de solicitante)

Relation to ①:	Purpose for request:		[] Passport	[] Records	[] School
[] Self [] Father [] Spouse [] Legal Guardian [] Mother [] Sibling [] Child [] Grandparent	[] Driver License	[] Housing	[] Travel	[] Veteran	
	[] Social Security	[] Insurance	Other:		
Your Name: (Nombre)	First/Primer nombre de solicitante		Middle/Segundo nombre		Last Name/Appellido
Home address: (Domicilio)	# Street/Calle	Apt #	City/Ciudad	State/Estado	Zip Code/Codigo
Phone #: (Telefono)	() -	E-mail: (For Receipt)			
[] SAME AS ABOVE Mailing address: (Residencia de domicilio es diferente)	First/Primer nombre de solicitante		Middle/Segundo nombre		Last Name/Appellido
	# Street/Calle	Apt #	City/Ciudad	State/Estado	Zip Code/Codigo



(Must sign to process)	Date
WARNING: IT IS A FELONY TO FALSIFY INFORMATION ON THIS DOCUMENT. THE PENALTY FOR KNOWINGLY MAKING A FALSE STATEMENT ON THIS FORM OR FOR SIGNING A FORM WHICH CONTAINS A FALSE STATEMENT IS 2 TO 10 YEARS IMPRISONMENT AND A FINE UP TO \$10,000. (HEALTH AND SAFETY CODE, CHAPTER 195, SEC 195.003)	
Would you like a receipt emailed?	Yes [] No []
Would you like a paper receipt?	Yes [] No []

Office Use Only

Applicant Information

[] ID/Driver's License	ID #	
[] Passport	Expire Date	
Other:	State of Issue	
Clerk	Amount	[] Documents Verified
Year	Book	Page
Receipt	Security Paper Number	